



Invitation for Bids

NATIONAL REVENUE AUTHORITY

NATIONAL COMPETITIVE BIDDING (NCB)

Date: March 25th, 2019

**SUPPLY, DELIVERY AND INSTALLATION OF 350 KVA GENERATOR LOT 1,
GENERATOR SERVICING MATERIALS LOT 2 (FRAME WORK CONTRACT),
AIR CONDITIONERS LOT 3 AND I P PHONES LOT 4**

Contract Identification Number: NRA/ADMIN/NCB/19/027

1. The National Revenue Authority has set aside funds for its operations during the financial year-2019. It is intended that part of the proceeds of the fund will be used to cover eligible payment under the contracts for the supply, delivery and installation of a 350 KVA Generator Lot 1, Framework Contract for Generator Servicing Materials Only Lot 2, Air Conditioners Lot 3 and I. P Phones Lot 4.
2. The National Revenue Authority now invites sealed bids from eligible suppliers as follows:

Brief Description of Items to be procured

No	Description	Quantity	Total Bid Security
Lot 1	350 KVA Generator	01	Le 10,000,000
Lot 2	Generator Servicing Materials (Framework Contract)	Assorted	Le 10,000,000
Lot 3	Air Conditioners	31	Le 10,000,000
Lot 4	I.P Phones	300	Le 10,000,000

Note: Bidders may bid for one or all the lots. Partial Quotations will be considered non-responsive



3. Bidding will be conducted through the National Competitive Bidding (NCB) procedures in accordance with the Sierra Leone National Public Procurement Act 2016, and open to all eligible bidders defined in the Bid Document.
4. Interested eligible Bidders may obtain further information from and inspect the bidding documents at the **Procurement Unit, National Revenue Authority, 1stFloor, 17 Wellington Street, Freetown from 9.00am to 4:00pm – Mondays to Fridays inclusive except on public holidays.**
5. A complete set of bidding documents may be purchased by interested bidders on the submission of a written application and upon payment of a non-refundable fee of **LE250, 000.00 (Two Hundred and Fifty Thousand Leones)**. **Payment should be made by cash into NRA's Account {001-110618-10-00-01} at the Sierra Leone Commercial Bank, Siaka Stevens Street, and pay-in slip must be submitted to the Finance Department and Procurement Unit.**
6. Bids must be marked on the outer **envelope "supply, delivery and installation of 350 KVA Generator Lot 1, Generator Servicing Materials Lot 2, Air Conditioners Lot 3 and I P Phones Lot 4"** and delivered to the above office **on or before 10.00 AM on Friday 19thApril, 2019**, and must be accompanied by the following documentation:
 - A Bid security of **LE 10,000,000** which **must be in the form of a valid bank guarantee from a reputable bank and recognised by the Central Bank of Sierra Leone;**
 - A true copy of a valid business registration certificate
 - A true copy of a valid tax clearance certificate from the National Revenue Authority (NRA);
 - A true copy of a valid clearance certificate from NASSIT;
 - Evidence of similar contract(s)
 - Quotations **MUST** include 15% GST
7. Bids will be opened on Friday 19thApril 2019, at **10:05AM** in the presence of bidders or their representatives who choose to attend, at **the Training suite, Ground Floor, National Revenue Authority, 17 Wellington Street, Freetown.**Late bids will be rejected and returned unopened to bidders.